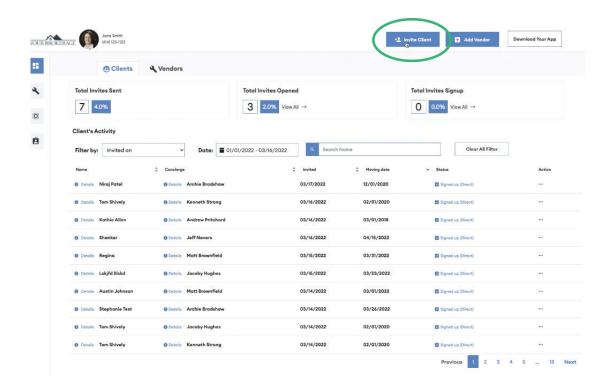


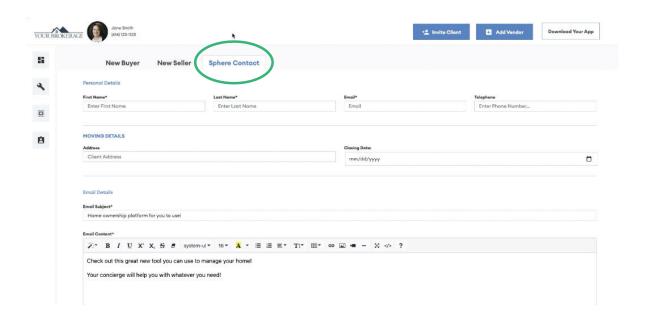
How to Invite a Sphere Contact

Staying in flow with our entire sphere of influence is a great way to get repeat and referral business. One way to stay in flow with your potential future clients is to invite them to the HomeHub app. This will give them access to your entire network of trusted professionals, whom they can use complimentary for years to come. *Agents can add their sphere of influence one person at a time or everyone all at once, using the sphere template. Find the template on Schmidt Resources.com in the HomeHub square, fill it out and download it yourself or you can send it to Help@MoveEasy.com and they will do it for you.

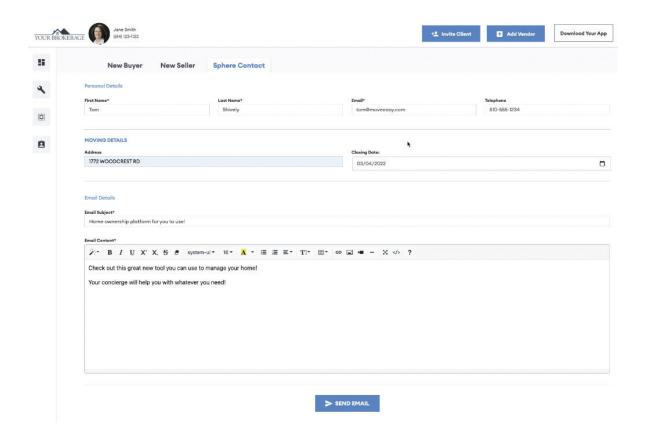
Step 1: From your Agent Dashboard select Invite Client from the top of the screen.



Step 2: From the options on the top, select Sphere Contact.



Step 3: Add your contact's name and information here, including the email and phone number. Agents have the ability to customize the email content for each sphere person if they prefer as well as add their email signature and more.



Step 4: Select Send Email.

